In re: Charles Atchison Serial No.: 10/624,320 Filed: July 22, 2003

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In the Specification:

Please amend the paragraph beginning at page 4, line 20 as follows:

The computer-usable or computer-readable medium may be, for example but not limited to, an electronic, magnetic, optical, electromagnetic, infrared, or semiconductor system, apparatus, or device, or propagation medium. More specific examples (a nonexhaustive list) of the computer-readable medium would include the following: an electrical connection having one or more wires, a portable computer diskette, a random access memory (RAM), a read-only memory (ROM), an erasable programmable read-only memory (EPROM or Flash memory), an optical fiber, and a portable compact disc read-only memory (CD-ROM). Note that the computer usable or computer readable medium could even be paper or another suitable medium upon which the program is printed, as the program can be electronically captured, via, for instance, optical scanning of the paper or other medium, then compiled, interpreted, or otherwise processed in a suitable manner, if necessary, and then stored in a computer memory.

Please amend the paragraph beginning at page 10, line 5 as follows:

Referring now to FIG. 12, the The workbooks for the various employees may be linked via hyperlink from a Web site allowing a user to click on an employee workbook and obtain data stored for that particular employee. As shown in FIG. 12, an employee record may include the employee's name and title along with various performance criteria for which queries may be developed such as hours worked, service calls made, etc.